



Minutes of Meeting

Contractor: Kuersten Construction	Date: 8/03/2009
Name: Chance Warren	Time: 9:00 AM
Address: 0013 Powerline Road	Location: Fire Station #3
City, State, Phone: Rifle, CO 81650	Project: RFPD
Phone: (970) 625-8210	Other:

Attendees:

Name	Company	Phone	Email
Derek Smuin	KC	987-1328	
Stan Key	MBE	274-4072	
Mitch Huffman	KC	618-9515	
Andrew Kuersten	KC	618-7971	
Dale Neffendorf	Storm King	989-0090	

Items Discussed:

Safety:

- P.P.E. must be worn at all times including the following; 4" Sleeves, work boots, safety glasses, hard hats and any specialty equipment by trade. Safety vests need to be worn when equipment is operating on site.
- M.S.D.S. need a copy from every subcontractor.
- All Electrical cords need to be properly inspected and color coded for each month: August is RED.
- Weekly tool box safety meetings need to be turned into Chance Warren.

Subcontractor Conflicts/Coordination:

- Inspections must be called in by individual subcontractors
- Housekeeping must be maintained daily by all subcontractors.
- Subcontractors can access all job related construction documents at www.kuerstenconstruction.com
- Working Hours 7:00AM-5:30PM M-F, Saturdays if required to maintain schedule.
- As Builts are updated monthly and are located in the job trailer. Please do not get behind.
- site is not secure, Material and Equipment needs to be locked up after hours.
- One guy from each five man crew is required to help clean once a week.
- Space in the mechanical room needs to be coordinated with Chance.
- Chance Warren has asked, if you are not sure about something, please ask.

Minutes taken by: _____

Derek Smuin

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Items Discussed: (Continued)

RFI:

Schedule:

Owner/Architect Items:

Ball in Court

Other:

Minutes taken by: _____

Derek Smuin