



## Minutes of Meeting

Contractor: Kuersten Construction	Date: 10/19/2009
Name: Chance Warren	Time: 9:00 AM
Address: 0013 Power line Road	Location: Fire Station #3
City, State, Phone: Rifle, CO 81650	Project: RFPD
Phone: (970) 625-8210	Other:

### Attendees:

Name	Company	Phone	Email
Derek Smuin	KC	987-1328	
Don Shelton	KC		
Stan Key	MBE		
Kevin Hunter	EDI	379-2633	
Slade LaCuran	ASCO		

### Items Discussed:

#### Safety:

- P.P.E. must be worn at all times including the following; 4" Sleeves, work boots, safety glasses, hard hats and any specialty equipment by trade. Safety vests need to be worn when equipment is operating on site.
- M.S.D.S. need a copy from every subcontractor.
- All Electrical cords need to be properly inspected and color coded for each month: Oct. is blue
- Weekly tool box safety meetings need to be turned into Chance Warren.
- Delivery drivers need to be wearing PPE, Subs please inform them prior to delivery. deliveries are only allowed on site from 7:00A.M. to 5:30 P.M.
- EDI is using ramset's, all empties need to be in a bucket of water and safety glasses must be worn.
- ASCO to fix access to scaffold.
- Electrical panel may not be opened except for MBE.
- All drivers must maintain posted speed limit down last chance drive, there has been complaints from the neighbors.
- Everybody needs to be out from underneath the deck when GSMI is Shooting Ramset's.

#### Subcontractor Conflicts/Coordination:

- Inspections must be called in by individual subcontractors
- Housekeeping must be maintained daily by all subcontractors.
- Subcontractors can access all job related construction documents at [www.kuerstenconstruction.com](http://www.kuerstenconstruction.com)
- Working Hours 7:00AM-5:30PM M-F, Saturdays if required to maintain schedule.
- As Builts are updated monthly and are located in the job trailer. Please do not get behind.
- site is not secure, Material and Equipment needs to be locked up after hours.
- Space in the mechanical room needs to be coordinated with Chance.

- There is many steel RFI's, please review as-builts in the trailer and check for conflicts.
- Only park onsite to load and unload materials.
- Office personnel must be informed that all project documents are being emailed and must be reviewed.
- No access panels shown on contract drawings, Storm King, MBE, and Mountain Air to give sizes and locations of panels.
- Subs need to coordinate penetrations through metal deck with GSMI.
- MBE needs to update their asbuilts.
- ASCO's demo saw was stolen from the site, everybody needs to secure their tools daily.

**RFI:**

**Schedule:**

- Work is to start at 7:30A.M. and stop at 4:00 P.M. Until daylight savings time.
- Curtis, MTN Air, Stormking, MBE, and KC are to have a ceiling coordination meeting on the 27th of October.

**Owner/Architect Items:**

**Ball in Court**

**Other:**

Minutes taken by: \_\_\_\_\_

Derek Smuin