



## Minutes of Meeting

Contractor: Kuersten Construction	Date: 8/31/2009
Name: Chance Warren	Time: 9:00 AM
Address: 0013 Powerline Road	Location: Fire Station #3
City, State, Phone: Rifle, CO 81650	Project: RFPD
Phone: (970) 625-8210	Other:

### Attendees:

Name	Company	Phone	Email
Derek Smuin	KC	987-1328	
Stan Key	MBE	274-4072	
James Sharray	Mountain Air	625-4352	
Andrew Kuersten	KC	618-7971	
Chris Harrison	Mountain Air	625-4352	
Kevin Hunter	EDI	379-2633	
Paul Getzki	GSMI		
Slade LaCuran	ASCO	201-4325	
Jack Evans	GSMI		

### Items Discussed:

#### Safety:

- P.P.E. must be worn at all times including the following; 4" Sleeves, work boots, safety glasses, hard hats and any specialty equipment by trade. Safety vests need to be worn when equipment is operating on site.
- M.S.D.S. need a copy from every subcontractor.
- All Electrical cords need to be properly inspected and color coded for each month: Sept. is Green
- Weekly tool box safety meetings need to be turned into Chance Warren.

#### Subcontractor Conflicts/Coordination:

- Next weeks meeting to be on 8/8/09
- Inspections must be called in by individual subcontractors
- Housekeeping must be maintained daily by all subcontractors.
- Subcontractors can access all job related construction documents at [www.kuerstenconstruction.com](http://www.kuerstenconstruction.com)
- Working Hours 7:00AM-5:30PM M-F, Saturdays if required to maintain schedule.
- As Builts are updated monthly and are located in the job trailer. Please do not get behind.
- site is not secure, Material and Equipment needs to be locked up after hours.
- One guy from each five man crew is required to help clean once a week.
- Space in the mechanical room needs to be coordinated with Chance.
- Chance Warren has asked, if you are not sure about something, please ask.
- Mountain Air would like to work 4-10, Chance Warren has oked as long as schedule is maintained
- Please put rebar caps back after work is complete.
- Control layout is Grids D and B, D has a 24 foot off set.

- Only park onsite to load and unload materials.

Minutes taken by: \_\_\_\_\_

Derek Smuin

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### Items Discussed: (Continued)

RFI:

Schedule:

Owner/Architect Items:

Ball in Court

Other:

Minutes taken by: \_\_\_\_\_

Derek Smuin