



Minutes of Meeting

Contractor: Kuersten Construction	Date: 9/28/2009
Name: Chance Warren	Time: 9:00 AM
Address: 0013 Powerline Road	Location: Fire Station #3
City, State, Phone: Rifle, CO 81650	Project: RFPD
Phone: (970) 625-8210	Other:

Attendees:

Name	Company	Phone	Email
Derek Smuin	KC	987-1328	
Chance Warren	KC	319-3181	
Andrew Kuersten	KC	618-7971	
Kevin Hunter	EDI	379-2633	
Stan Key	MBE		
Dale Neffendorf	SKM		
Slade LaCuran	ASCO		

Items Discussed:

Safety:

- P.P.E. must be worn at all times including the following; 4" Sleeves, work boots, safety glasses, hard hats and any specialty equipment by trade. Safety vests need to be worn when equipment is operating on site.
- M.S.D.S. need a copy from every subcontractor.
- All Electrical cords need to be properly inspected and color coded for each month: Sept. is Green
- Weekly tool box safety meetings need to be turned into Chance Warren.
- Delivery drivers need to be wearing PPE, Subs please inform them prior to delivery.
- EDI is using ramsets, all empties need to be in a bucket of water and safety glasses must be worn.
- ASCO to fix access to scaffold.
- Electrical panel may not be opened except for MBE.
- GSMI to either sign letter assuming all responsibility for not tying off over the apparatus bay or rent a scissor lift.

Subcontractor Conflicts/Coordination:

- Inspections must be called in by individual subcontractors
- Housekeeping must be maintained daily by all subcontractors.
- Subcontractors can access all job related construction documents at www.kuerstenconstruction.com
- Working Hours 7:00AM-5:30PM M-F, Saturdays if required to maintain schedule.
- As Builts are updated monthly and are located in the job trailer. Please do not get behind.
- site is not secure, Material and Equipment needs to be locked up after hours.
- One guy from each five man crew is required to help clean once a week.
- Space in the mechanical room needs to be coordinated with Chance.
- There is many steel RFI's, please review as-builts in the trailer and check for conflicts.
- Mountain Air would like to work 4-10, Chance Warren has oked as long as schedule is maintained

- Control layout is Grids D, B and 3, D has a 24 foot off set. Also there is a 100' benchmark
- Only park onsite to load and unload materials.
- MBE to run temp power to site on 9/10/09, There will be no charge for leaving the wire.
- Office personnel must be informed that all project documents are being emailed and must be reviewed
- One lane on last chance drive will be closed the week of the 21st of September please park accordingly.
- No access panels shown on contract drawings, Storm King, MBE, and mountain Air to give sizes and locations of panels.

RFI:

Schedule:

Owner/Architect Items:

Ball in Court

Other:

Minutes taken by: _____ Derek Smuin